

## Pickup and Delivery Team

CommunityWorx is a nonprofit 501 C (3) organization founded in 1952. Our mission is to enrich lives by building collaborative partnerships and transforming charitable donations into educational and community investments. We operate a thrift shop located in Carrboro, and a collaborative co-working space for youth-serving nonprofit organizations, YouthWorx on Main. Our core values are grounded in equity, community, compassion, and innovation. For more information about our organization please visit [communityworxnc.org](https://communityworxnc.org).

CommunityWorx Thrift Shop is looking to hire an observant, strategic and respectful individual who shares our values, and a passion for our vision. The ideal candidate will be enthusiastic about working with others to provide excellent customer service to our community donors. This position may also help on our retail floor to assist with furniture when working on site. The opportunity to become a truck driver is a possibility.

### Tasks will include:

- In-home and onsite customer service
- Handling, loading, repairing, assembling, and pricing furniture
- Deliver, pickup, and set-up furniture donations as requested inside client homes within committed time frames
- Spending a significant amount of time on a box truck transporting furniture and goods between multiple locations
- Arranging and displaying furniture to encourage sales
- Maintaining an organized truck that is prepared for service
- Recommending and locating merchandise based on customer needs and desires
- Protecting furniture from damage through established best practices and procedures

### Skills:

- Knowledge and curiosity of furniture, antiques, tools, and basic repair (preferred but not required)
- Ability to lift 50 pounds and more on a continual basis
- Professional and respectful demeanor
- Ability to ask for help and a willingness to take direction.
- Continued awareness of safety issues
- Ethical conduct and community-focused mindset

**Education:** High School diploma or equivalent, preferred but not required.

**Experience:** Familiarity with physical labor in the workplace, preferred but not required. Training will be provided.

Application accepted online only at <https://communityworxnc.org/about-us/join-our-team/>